

ALTERNATE MEDIA TEXTBOOK REQUEST FORM
Services to Students with Disabilities
CALIFORNIA STATE UNIVERSITY, SAN BERNARDINO

Student Name: _____ Request for: Fall Winter Spring Summer 20 ____

Coyote ID#: _____ CSUSB Email: _____ @csusb.edu

Contact Phone: _____ (circle one) home work cell message

- **It is MY responsibility** to inform SSD immediately should there be any change in my class schedule that will affect my request for alternate media.
- **It is MY responsibility** to submit any materials requested as quickly as possible to SSD in order to expedite the production of my alternate media.
- **It is MY responsibility** to submit course syllabi to SSD.
- **It is MY responsibility** to check my CSUSB email regularly for communications regarding the status of my alternate media.
- **I am aware** that SSD will fulfill my request for books in the following order: 1) required texts; 2) recommended texts; 3) optional texts.
- **I am aware** that this request form is only for textbooks as available from the Coyote Bookstore, and that if I require further handouts, course packets, syllabi, PowerPoints, or other materials, I must fill out an Alternate Media Additional Materials Request.

I have read and agree to the above responsibilities and statements.

Student Signature _____ Date _____

Class Schedule

Please list only those courses for which you are requesting alternate media.

(Example: ENG 103-01, 12345, Smith, MWF 10:00-10:50)

<u>Course/Section</u>	<u>Call #</u>	<u>Instructor</u>	<u>Date/Time</u>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Received

Canary-SSD Pink-Student